

INVITATION TO TENDER (ITT)



REPUBLIC OF KENYA
THE NATIONAL TREASURY AND ECONOMIC PLANNING
PROVISION OF STAFF MEDICAL INSURANCE COVER FOR THE PUBLIC
FINANCIAL MANAGEMENT REFORMS SECRETARIAT
TENDER NO. TNT/PFMRCU/MIC/003/2024-2025

1. The National Treasury through the Public Financial Management Secretariat invites sealed Tenders for **Provision of Staff Medical Insurance Cover for Public Financial Management Reforms (PFMR) for The Year 2025- 2028**
2. Tendering will be conducted under open competitive tendering method using a standardized tender document and is open to all qualified and interested Tenderers.
3. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours from 0900 hrs to 1600 hrs at the address given below.
4. Tender documents may be viewed and downloaded for free from the website www.tenders.go.ke, www.treasury.go.ke and or the PFMR Secretariat website www.pfmr.go.ke. Tenderers who download the tender document must forward their particulars immediately to pfmsecretariat@pfmr.go.ke to facilitate any further clarification or addendum.
5. Tender documents may be viewed and downloaded for free from the website www.pfmr.go.ke, www.treasury.go.ke and www.ppip.go.ke . Tenderers who download the tender document must forward their particulars immediately to procurement@treasury.go.ke, Telephone No. 2252299 P.O. Box 30007 – 00100 Nairobi to facilitate any further clarification or addendum.
6. All Tenders must be accompanied by a Bank Guarantee of **Kenya Shillings Three Hundred Thousand Only (Kshs. 300,000.00)** from a reputable Financial Institution or an Insurance Firm approved by the Public Procurement Regulatory Authority valid for 30 days beyond the Tender Validity period
7. The Tenderer shall **chronologically serialize all pages** of the Tender documents submitted.
8. Completed tenders must be delivered to the address below on or before

Friday 24th January, 2025. Electronic Tenders **shall not** be permitted.

9. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
10. Late tenders will be rejected.
11. The addresses referred to above are:

A. Address for obtaining further information on the tender documents

The Principal Secretary
The National Treasury
Treasury Building, Harambee Avenue
P.O. BOX 30007-00100
Nairobi, Kenya
Tel: 2252299
Email: pfmsecretariat@pfmt.go.ke

B. Address for Submission of Tenders.

The Programme Coordinator
Public Financial Management Reforms Secretariat
P.O. Box 30007-00100
Nairobi, Kenya
Tender Box located on Bima House 8th Floor,
Bima House,
Harambee Avenue, Nairobi

C. Address for Opening of Tenders.

Public Financial Management Reforms Secretariat,
Bima House 8th Floor,
Harambee Avenue,
Nairobi,
Board Room No. 819

**HEAD, SUPPLY CHAIN MANAGEMENT SERVICES.
FOR: PRINCIPAL SECRETARY / NATIONAL TREASURY**