



REPUBLIC OF KENYA

## THE NATIONAL TREASURY AND ECONOMIC PLANNING

### INVITATION TO TENDER FRAMEWORK CONTRACT

### TENDER FOR SUPPLY AND DELIVERY OF GENERAL OFFICE SUPPLIES TENDER NO. TNT/029/2024-2025

The National Treasury invites sealed tenders for the **Supply and delivery of general office supplies.**

Tendering will be conducted on the basis of a period of Three (No.3) years Framework contract using a Standardized Tender Document. Tendering is open to all eligible, qualified and interested Tenderers.

This Tender is exclusively reserved for the Youth, Women and Persons with Disability.

Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours from 0900 hrs to 1600 hrs at the address given below.

Tender documents may be viewed and downloaded for free from the website [www.tenders.go.ke](http://www.tenders.go.ke) and [www.treasury.go.ke](http://www.treasury.go.ke). Tenderers who download the tender document must forward their particulars immediately to [procurement@treasury.go.ke](mailto:procurement@treasury.go.ke) to facilitate any further clarification or addendum.

The Tenderer shall chronologically serialize all pages of the Request for Proposal documents submitted.

All Tenders must be accompanied by **Bid Securing Declaration Form.**

Completed tenders must be delivered to the address below on or before 11.00 *a.m. East African Time* on **Wednesday 15<sup>th</sup> January, 2025**. Electronic Tenders *will not* be permitted.

Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.

Late tenders will be rejected.

The addresses referred to above are:

A. Address for obtaining further information on the tender documents

The Principal Secretary  
The National Treasury  
Treasury Building, Harambee Avenue  
P.O. BOX 30007-00100  
Nairobi, Kenya  
Tel: 2252299

Email: [procurement@treasury.go.ke](mailto:procurement@treasury.go.ke)

B. Address for Submission of Tenders.

The Principal Secretary  
The National Treasury  
P.O. Box 30007-00100  
Nairobi, Kenya  
Tender Box located on 6<sup>th</sup> Floor,  
Treasury Building,  
Harambee Avenue, Nairobi

C. Address for Opening of Tenders.

The National Treasury,  
Treasury Building,  
Harambee Avenue,  
Nairobi, 6<sup>th</sup> Floor,  
Conference Room No. 603

**HEAD, SUPPLY CHAIN MANAGEMENT SERVICES.  
FOR: PRINCIPAL SECRETARY / THE NATIONAL TREASURY**