

LEGAL NOTICE NO……..

THE JUDGES RETIREMENT BENEFITS ACT, 2026

(No. 5 of 2026)

IN EXERCISE of the powers conferred by section 71 of the Judges Retirement Benefits Act, 2026, the Cabinet Secretary for the National Treasury makes the following Regulations—

THE JUDGES RETIREMENT BENEFITS REGULATIONS, 2026

PART I—PRELIMINARY PROVISIONS

Citation.

1. These Regulations may be cited as the Judges Retirement Benefits Regulations, 2026.

Interpretation.

2. In these Regulations, unless the context otherwise requires—

No. 5 of 2026.

"Act" means the Judges Retirement Benefits Act, 2026;

"beneficiary" means the person nominated by a judge or member for the purposes of receiving a benefit under the Act;

"Board" means the Board of Trustees of the Judges' Retirement Benefits Fund;

"Cabinet Secretary means the Cabinet Secretary responsible for matters relating to finance;

"Chief Registrar" means the holder of the office Chief Registrar of the Judiciary established under Article 161(2)(c) of the Constitution;

"dependant" has the meaning assigned to it in section 2 of the Act;

"effective date" means the date on which the Act came into operation;

"Judge" has the meaning assigned to it in section 2 of the Act;

"member" means a mean a person who was appointed as a judge after the effective date; and

"working day" means any day of the week excluding Saturday, Sunday and public holidays.

Guiding principles.

3. When applying, implementing or interpreting these Regulations, the Cabinet Secretary, Chief Registrar, Board and each independent service provider shall—

(a) give effect to Article 160(4) of the Constitution and section 3(3) of the Act in such a manner that no provision

of these Regulations is applied to vary the remuneration or benefits of a judge to the judge's disadvantage;

(b) where a provision is capable of more than one meaning, adopt the meaning more favourable to the judge or beneficiary;

(c) act expeditiously, efficiently, lawfully, reasonably and in a procedurally fair manner in accordance with Article 47 of the Constitution and the Fair Administrative Action Act;

Cap. 7L.

(d) treat the best interests of a child as paramount in any decision concerning a child, in accordance with Article 53(2) of the Constitution; and

Cap. 411A.

(e) process personal data in accordance with the Data Protection Act.

Forms.

4. (1) An application, notice or election under the Act or these Regulations shall be made in the relevant form set out in the First Schedule.

(2) A form may be submitted physically, or electronically through a secure system approved by the Director of Pensions or the Board.

(3) An electronic submission under this regulation that is authenticated in the approved manner shall have the same effect as a signed submission.

(4) The receiving office shall acknowledge receipt within three working days, and shall within ten working days notify the applicant in writing of any missing document.

(5) An application, notice or submission shall not be invalid merely for want of form alone where its substance is clear.

PART II—ADMINISTRATION OF PENSION AND RETIREMENT BENEFITS OF JUDGES WHO WERE IN OFFICE ON THE EFFECTIVE DATE

Register of judges in office before the effective date.

5. (1) The Chief Registrar shall furnish the National Treasury with a register of judges who were in office on the effective date.

(2) The register shall indicate—

(a) the date the judge was appointed;

(b) the date of birth of the judge;

(c) whether or not there was any break in service;

(d) history of any prior public service;

(e) whether or not the judge had been paid a pension or gratuity in respect of any prior public service; and

(f) the names of the judge's beneficiaries.

(3) The information contained in the register shall be accompanied by—

(a) the *Gazette* Notice of the appointment;

(b) where available, the birth certificate of the judge;

(c) where a birth certificate of the judge is not available, a written declaration by the judge as to the judge's date of birth made when the judge was appointed;

(d) such employment information relating to any break in service or prior public service specifying the duration of the break of service or prior public service;

(e) where the judge was paid a gratuity for prior public service, the sum paid;

(f) where the judge was paid a pension, the sum of the pension, the frequency of payment of the pension, and the period during which the pension was paid; and

(g) the Forms by which the judge has nominated beneficiaries.

(4) The information furnished in subregulation (2) may be furnished in electronic form.

(5) The Director of Pensions shall notify the National Treasury of any change in the information furnished under subregualtion (2) in Form JRB 1 as set out in the Schedule.

(6) The Director of Pensions may request from the Chief Registrar such additional information or documents as may be required for the purposes of verifying the information furnished under subregulation (1).

Nomination of beneficiaries.

6. (1) A judge who was in office on the effective date shall, within sixty days after the coming into operation of these Regulations, furnish the Chief Registrar with the names of the judge's beneficiaries in Form JRB 2 as set out in the Schedule.

(2) The Judge shall notify the Chief Registrar of any change in the information furnished under subregulation (1) in Form JRB 2 as set out in the Schedule immediately after the change occurs.

(3) The Chief Registrar may furnish judges with an electronic form for the purposes of this regulation.

Transfer of accrued pension benefits to Consolidated Fund.

7. (1) Where, pursuant to section 8(1), a Judge elects to transfer his or her accrued pension benefits under the judicial service pension scheme or a contributory pension scheme in the public service to which the judge was member, the judge shall apply to the administrator of the scheme to transfer the benefits or contributions to the Consolidated Fund.

(2) The application in subregulation (1) shall be in Form JRB 3 as set out in the Schedule and shall specify—

(a) the name of the judge;

(b) the name of the scheme;

(c) the name of the scheme administrator;

(d) the period of prior public service by the judge;

(e) the period during which the judge contributed to the scheme;

(f) the terms of service; and

(g) the position or positions held by the judge during that prior public service.

(3) The administrator of the scheme shall notify the sponsor of the scheme and the National Treasury of the application by the judge under subregulation (1).

(4) The National Treasury, in consultation with the relevant scheme, shall compute the value of the accrued pension benefits or contributions in respect of the judge and prepare a statement in Form JRB 4 as set out in the Schedule.

(5) The statement shall illustrate—

(a) the pension payable to the judge on retirement if the benefits are transferred to the Consolidated Fund; and

(b) the pension or retirement benefits the judge shall receive from the scheme and the pension payable to the judge on retirement if the accrued pension or contributions are retained in the scheme.

(6) The National Treasury shall furnish the judge with a copy of the statement under subregulation (4) and the judge shall confirm his or her intent to transfer the benefits or contributions to the Consolidated Fund.

(7) Where the judge confirms his or her intention to transfer the accrued pension benefits or contributions to the Consolidated Fund, the scheme shall make the transfer and notify the National Treasury and the judge of the transfer in Form JRB 5 as set out in the Schedule.

(8) These Regulations shall not permit the transfer of accrued benefits from a private pension scheme to the Consolidated Fund.

Notification of date of retirement and payable pension.

8. (1) Twelve months before a judge attains mandatory retirement age, the Chief Registrar shall notify the National Treasury of the retirement date of the judge.

(2) After receiving the notification under subregulation (1), the National Treasury shall review the records relating to the judge and at least thirty days before the judge attains mandatory retirement age, the National Treasury shall compute the pension benefits payable to the judge and notify the judge in Form JRB 6 as set out in the Schedule.

(3) After receiving the notification under subregulation (1), the judge shall confirm to the Chief Registrar the judge's beneficiaries and if there are any changes in the information relating to the beneficiaries, the nature of the changes in Form JRB 2 as set out in the Schedule.

(4) The Chief Registrar shall furnish the National Treasury with the information provided under subregulation (3).

Notification of intention to retire early.

9. (1) Where the Chief Registrar is notified that a judge intends to retire after attaining the age of sixty-five years but before attaining mandatory retirement age, the Chief Registrar shall notify the National Treasury of the intended date of retirement of the judge.

(2) After receiving the notification under subregulation (1), the National Treasury shall review the records relating to the judge and at least thirty days before the date the judge intends to retire, the National Treasury shall compute the pension benefits payable to the judge and notify the judge in Form JRB 7 as set out in the Schedule.

(3) After receiving the notification under subregulation (1), the judge shall confirm to the Chief Registrar the judge's beneficiaries and if there are any changes in the information, the nature of the changes in Form JRB 2 as set out in the Schedule.

(4) The Chief Registrar shall furnish the National Treasury with the information provided under subregulation (3).

Notification of intention to leave office before attaining the age of sixty-five years.

10. (1) Where the Chief Registrar is notified that a judge intends to leave office before attaining the age of sixty-five years, the Chief Registrar shall notify the National Treasury of the date the judge intends to leave office.

(2) After receiving the notification under subregulation (1), the National Treasury shall review the records relating to the judge and at least thirty days before the date the judge intends to leave office compute the pension benefits payable to the judge and—

(a) notify the judge in Form JRB 8 as set out in the Schedule; and

(b) pursuant to section 10(3) of the Act, notify the judge in Form JRB 8 as set out in the Schedule of the date from which the judge shall be entitled to receive the pension payable to him or her.

(3) After receiving the notification under subregulation (1), the judge shall confirm to the Chief Registrar the judge's beneficiaries and if there are any changes in the information, the nature of the changes in Form JRB 2 as set out in the Schedule.

(4) The Chief Registrar shall furnish the National Treasury with the information provided under subregulation (3).

Notification of removal of judge from office.

11. (1) Where a judge is removed from office due to mental or physical incapacity, the Chief Registrar shall notify the National Treasury of the removal in Form JRB 9 as set out in the Schedule.

(2) After receiving the notification under subregulation (1), the National Treasury shall review the records relating to the

judge and compute the pension benefits payable to the judge and notify the judge in Form JRB 10 as set out in the Schedule.

(3) After receiving the notification under subregulation (1), the Chief Registrar shall, in consultation with the judge, confirm the judge's beneficiaries and if there are any changes in the information, the nature of the changes in Form JRB 11 as set out in the Schedule.

(4) The Chief Registrar shall furnish the National Treasury with the information provided under subregulation (3).

Commutation of pension.

12. (1) Where a judge intends to commute part of the judge's pension in accordance with section 11 of the Act, the judge shall notify the Chief Registrar of the intention in Form JRB 12 as set out in the Schedule.

(2) The Chief Registrar shall notify the National Treasury of the judge's intention before the judge retires.

(3) The National Treasury shall compute the commuted sum of the pension and the amount of pension that shall be payable to the judge thereafter and notify the judge in Form JRB 6, Form JRB 7, Form JRB 8 or Form JRB 9, as the case may be, as set out in the Schedule.

Death gratuity.

13. (1) Where a judge dies before attaining qualifying service, the Chief Registrar shall notify the National Treasury of the death and shall assist the surviving spouse or spouses of the judge to claim the death gratuity payable under section 15 of the Act.

(2) The claim for the payment of the death gratuity payable under section 15 of the Act shall be in Form JRB 13 as set out in the Schedule.

Payment of pension upon death before retirement.

14. (1) Where a judge entitled to a pension under the Act dies before attaining retirement age, the Chief Registrar shall notify the National Treasury of the death and assist the surviving spouse or spouses of the judge to claim the pension payable under section 18(1) of the Act.

(2) The claim for the payment of the pension payable under section 18(1) of the Act shall be in Form JRB 14 as set out in the Schedule.

(3) The National Treasury shall notify the surviving spouse or spouses in Form JRB 15 as set out in the Schedule of the pension payable under section 18(1), the date payment shall commence and the date when the payment shall cease.

Payment of pension upon death after retirement.

15. (1) Where a judge receiving a pension under the Act dies, the Chief Registrar shall, upon receiving information about the death, notify the National Treasury and shall assist the eligible surviving spouse or spouses of the deceased judge to claim the pension payable under section 18(2) of the Act.

(2) The claim for the payment of the pension payable under section 18(2) of the Act shall be in Form JRB 16 as set out in the Schedule.

(3) The National Treasury shall notify the surviving spouse or spouses in Form 17 as set out in the Schedule of the pension payable under section 18 (1) or (2), the date payment shall commence and the date when the payment shall cease.

(4) Where any pension was paid in respect of the deceased judge after the death of the judge, the amount of the pension shall be set off against the pension payable to the surviving spouse or spouses.

(5) For the purposes of this regulation, "eligible spouse" means a spouse of the judge where the marriage was contracted before the retirement of the judge.

Payment of children's pension.

16. (1) Pursuant to section 20(2), where the Cabinet Secretary has determined that pension payable in respect of a child should not be paid to the surviving spouse of the deceased judge or deceased retired judge the Director of Pensions shall —

(a) notify the surviving spouse in writing of the determination by the Cabinet Secretary; and

(b) pay the pension in respect of the child as directed by the Cabinet Secretary.

(2) The Director of Pensions shall, for the purpose of the payment of a pension in respect of a child pursuant to section 21—

(a) notify the eligible child of the pension payable to the child; and

(b) the date on which the payment of the pension shall commence.

(3) A claim for the payment of a pension under section 20(2) shall be made in Form JRB 21 as set out in the Schedule.

Non-pension benefits.
Cap. 8B.
Cap. 412A.

17. Subject to the Judiciary Fund Act and Public Finance Management Act, the Chief Registrar shall include in the budget of the Judiciary the cost of providing the non-pension benefits prescribed under section 23 of the Act.

PART III—ADMINISTRATION OF PENSION AND RETIREMENT BENEFITS OF JUDGES WHO WERE APPOINTED AFTER THE EFFECTIVE DATE

Members' handbook.

18. (1) The Board shall publish a members' handbook for the purposes of guiding members on any matter relating to the administration of the Act affecting the members.

(2) The members' handbook may contain information on the following matters—

(a) the manner of furnishing members' and beneficiaries' particulars to the Board;

(b) the manner that members benefits are computed;

(c) the manner that members' benefits are paid;

(d) the manner that members beneficiaries can lodge a claim with the Board;

(e) the methods the Board may use to identify a member's beneficiaries where no nomination has been made; and

(f) the methods the Board may use to pay dependants' benefits under section 50.

Remitting of contributions to the Fund.

19. (1) Pursuant to section 26 of the Act, the National Treasury shall deduct from each member's monthly salary the member's contribution and, together with the Government's contribution in respect of that member, remit the total amount to the Custodian.

(2) Within one working day after receipt of the contributions under subregulation (1), the Custodian shall notify the Administrator.

(3) Within ten days after the notification under subregulation (2), the Administrator shall credit to the retirement savings account of each member the amount remitted under subregulation (1).

(4) For the purposes of section 26(4) of the Act, where the Government fails to remit contributions under the Act, the Government shall pay a penalty equal to the rate of return of the Fund for the previous financial year in respect of the unpaid amount.

Life insurance policy.

20. Pursuant to section 27 of the Act, the Judiciary shall be responsible for taking out the life insurance policy for the members.

Additional voluntary contributions.

21. The Board shall determine the manner in which members shall make additional voluntary contributions.

Appointment of service providers.

Cap. 197.

22. (1) In appointing the custodian, investment manager and administrator of the Fund pursuant to section 38(2)(d), the Board shall comply with the Retirement Benefits Act and regulations made thereunder.

(2) The Board shall develop a policy for the appointment of the custodian, investment manager and administrator of the Fund.

(3) The custodian, investment manager and administrator of the Fund—

(a) shall be registered in accordance with the Retirement Benefits Act; and

(b) shall not be related parties.

Particulars of members and dependants.

23. (1) For the purposes of section 47 of the Act, each member shall furnish the Board with the member's particulars and particulars of the member's dependants in Form JRB 18 as set out in the Schedule.

(2) Where there are any changes to the particulars furnished under subregulation (1), the member shall update the particulars in Form JRB 18 as set out in the Schedule.

(3) The member shall specify the percentage that each dependant shall be entitled to receive in the form furnished under subregulation (1) and where there is any change in the particulars, update the percentage each dependant is entitled to receive.

Chief Registrar to notify Board of death of retired member.

24. Where a member dies in retirement, the Chief Registrar shall, as soon as is practicable in the circumstances, notify the Board of the death.

Election by Chief Justice and Deputy Chief Justice.

25. Pursuant to section 54(3) of the Act, where the Chief Justice or Deputy Chief Justice opts to retain the balance of his or her retirement savings in the retirement savings account, he or she shall notify the Board in Form 19 as set out in the Schedule.

Additional benefits.

26. The Chief Registrar shall include in the budget of the Judiciary the cost of providing the additional benefits prescribed under section 55(1)(a), (2) and (3) of the Act.

PART IV—MISCELLANEOUS PROVISIONS

Benefits for judges who retired before effective date.

27. The Chief Registrar shall include in the budget of the Judiciary the cost of providing the benefits prescribed under section 66(1)(a) and (2) of the Act.

Liaison office.

28. (1) The Cabinet Secretary and the Chief Registrar shall nominate officers to be deployed to the liaison office established pursuant to section 67(3).

(2) The Cabinet Secretary and the Chief Registrar shall provide facilities to officers in the liaison office to undertake their functions.

Diplomatic passports and access to Government VIP Lounges.

29. (1) The Director of Immigration shall facilitate the acquisition of diplomatic passports by retired judges and their spouses.

(2) The Cabinet Secretary responsible for matters relating to transport shall facilitate access to the Government VIP Lounges by retired judges and their spouses.

SCHEDULE

Forms

THE JUDGES' RETIREMENT BENEFITS ACT, 2026 (No. 5 of 2026)

THE JUDGES' RETIREMENT BENEFITS REGULATIONS, 2026

FORM JRB 1

(r. 5(5))

NOTICE OF CHANGE IN THE PARTICULARS OF A JUDGE

To: The Director of Pensions, National Treasury, P.O. Box 30007-00100, NAIROBI

NOTES ON COMPLETING THIS FORM

1. This form is completed by the Chief Registrar of the Judiciary, or an officer authorised by the Chief Registrar, to notify the National Treasury of a change in any particulars of a judge already on the register under regulation 5.

2. Use a separate form for each judge. Submit it within fourteen days of the change.

3. Record each change on its own line in Part B, showing both the previous and the new entry and the date the change took effect.

4. Attach a copy of the supporting document for every change, for example a marriage or death certificate, a birth certificate or a Gazette notice.

5. Changes to a judge's spouse or children must be supported by Form JRB 2 signed by the judge.

PART A — PARTICULARS OF JUDGE	
Full name (as in Gazette notice)	
Personal / P/F number	
National ID or passport number	
KRA PIN	
Court (Supreme Court, Court of Appeal, High Court, Employment and Labour Relations Court, Environment and Land Court)	
Date of appointment as judge	
Date of birth	

PART B — PARTICULARS THAT HAVE CHANGED

Item changed	Previous entry	New entry	Date effective	Supporting document

PART C — CERTIFICATION

I certify that the information in this notice is correct according to the records of the Judiciary.

Signature	Full name	Designation / capacity	Date
	Chief Registrar / authorised officer		

FOR OFFICIAL USE ONLY

Received on .....

Pension file number .....

Record updated by .....

Date updated .....

THE JUDGES' RETIREMENT BENEFITS ACT, 2026 (No. 5 of 2026)

THE JUDGES' RETIREMENT BENEFITS REGULATIONS, 2026

FORM JRB 2

(rr. 6, 8(3), 9(3), 10(3))

DECLARATION OF SPOUSE AND CHILDREN OF JUDGE (AND CHANGE OF PARTICULARS)

To: The Chief Registrar of the Judiciary (copy to the Director of Pensions, National Treasury)

NOTES ON COMPLETING THIS FORM

1. This form is completed by a judge who was in office on 11th March, 2026. It records the judge's spouse or spouses and children so that survivors' benefits can be paid without delay.

2. Under sections 15 and 18 to 21 of the Act, survivors' benefits for these judges are paid to the spouse and eligible children identified by law. This form records their particulars; it is not a nomination and cannot direct benefits to any other person.

3. Submit the form within sixty days after these Regulations come into operation, and again with any change, within thirty days of the change. Tick the purpose box at the top of Part A.

4. List every spouse. Where a marriage is not registered, state the type of marriage and attach a statutory declaration with supporting evidence.

5. An "eligible child" is a child under 18; a child aged 18 to 25 in full-time education; or a child who was dependent on the judge and is permanently incapable of earning a living. Biological, adopted and step-children are included.

6. A spouse whose marriage to the judge took place after the judge retired, and the children of that marriage, are not entitled to survivors' pension (sections 18(2), 20(5) and 21(3)).

7. Attach copies of marriage certificates and birth or adoption certificates.

☐ Initial declaration

☐ Change of particulars

☐ Confirmation before retirement or leaving office

PART A — PARTICULARS OF JUDGE	
Full name (as in Gazette notice)	
Personal / P/F number	
National ID or passport number	
KRA PIN	
Court (Supreme Court, Court of Appeal, High Court, Employment and Labour Relations Court, Environment and Land Court)	
Date of appointment as judge	

Date of birth	
Telephone and e-mail	

PART B — SPOUSE OR SPOUSES

Full name	ID / passport no.	Date of birth	Date and type of marriage	Certificate no.

PART C — CHILDREN

Full name	Date of birth	Birth / adoption cert. no.	Other parent	Status (under 18 / in full-time education / incapacitated)

PART D — CHANGES (complete only when reporting a change)

Nature of change (addition, removal, correction)	Person affected	Details	Date of change

PART E — DECLARATION

I declare that the information given in this form is true and complete to the best of my knowledge, and I undertake to notify the Chief Registrar of any change within thirty days.

Signature	Full name	Designation / capacity	Date
	Judge		

FOR OFFICIAL USE ONLY

Received by (Judiciary) .....

Date forwarded to National Treasury .....

Received by (Pensions Department) .....

Date recorded .....

THE JUDGES' RETIREMENT BENEFITS ACT, 2026 (No. 5 of 2026)

THE JUDGES' RETIREMENT BENEFITS REGULATIONS, 2026

FORM JRB 3

(r. 7(2))

APPLICATION TO TRANSFER ACCRUED PENSION BENEFITS TO THE CONSOLIDATED FUND

To: The Administrator of the scheme named in Part B (copy to the Director of Pensions, National Treasury)

NOTES ON COMPLETING THIS FORM

1. Use this form only if you were a judge on 11th March, 2026 and are, or were, a member of the judicial service pension scheme or another contributory pension scheme in the public service.

2. Under section 8(1) of the Act, the application must be made within twelve months after commencement of the Act, that is, on or before 11th March, 2027.

3. This application is the first step only. The National Treasury will send you a statement (Form JRB 4) comparing the benefits if you transfer and if you retain. You will then confirm or withdraw your decision on Form JRB 5.

4. If you retain your benefits in the scheme, the period covered by those benefits will not count as pensionable service under the Act (section 8(2)).

5. Benefits in a private pension scheme cannot be transferred (regulation 7(8)).

6. List every period of prior public service in Part C, including service for which you did not contribute.

PART A — PARTICULARS OF JUDGE	
Full name (as in Gazette notice)	
Personal / P/F number	
National ID or passport number	
KRA PIN	
Court (Supreme Court, Court of Appeal, High Court, Employment and Labour Relations Court, Environment and Land Court)	
Date of appointment as judge	
Date of birth	
Telephone and e-mail	

PART B — PARTICULARS OF THE SCHEME	
Name of scheme	

Name of scheme administrator	
Membership number	
Date of joining the scheme	

PART C — PRIOR PUBLIC SERVICE

Employer	Position held	From	To	Terms (contract / permanent and pensionable / other)	Contributed to scheme? (Yes/No)

PART D — APPLICATION

I, the judge named in Part A, apply under section 8(1)(a) of the Judges' Retirement Benefits Act, 2026 for the transfer of all my accrued pension benefits in the scheme named in Part B to the Consolidated Fund, subject to my confirmation after receiving the statement in Form JRB 4.

Signature	Full name	Designation / capacity	Date
	Judge		

PART E — ACKNOWLEDGEMENT BY SCHEME ADMINISTRATOR

Date application received	
Date scheme sponsor notified	
Date National Treasury notified	
Name, signature and stamp of administrator	

FOR OFFICIAL USE ONLY

Received by Pensions Department on .....

Pension file number .....

STATEMENT OF ACCRUED PENSION BENEFITS AND ILLUSTRATION OF OPTIONS

NOTES ON COMPLETING THIS FORM

1. This statement is prepared by the National Treasury, in consultation with the scheme, after receiving an application on Form JRB 3.

2. Part D compares two options. The figures are estimates based on the judge's current pensionable emoluments (basic salary and house allowance) and the assumed retirement date shown in Part E. The actual pension is computed on the emoluments at the date the judge leaves office.

3. Pension under section 10 of the Act is computed as: completed months of pensionable service ÷ 480 × annual pensionable emoluments.

4. The judge should return Form JRB 5 within thirty days of receiving this statement and, in any event, by 11th March, 2027.

To: ..... (name of judge)

PART A — PARTICULARS	
Name of judge	
Personal / P/F number	
Name of scheme	
Membership number	
Pension file number	

PART B — SERVICE			
Period	**From**	**To**	**Completed months**

Rows: service as judge; prior public service covered by the scheme; other prior public service; TOTAL.

PART C — ACCRUED BENEFITS IN THE SCHEME	
Value of accrued benefits as at ..... (Ksh)	

Of which: member's contributions with interest (Ksh)	
Of which: employer's contributions with interest (Ksh)	

PART D — ILLUSTRATION		
	Option 1: TRANSFER to Consolidated Fund	**Option 2: RETAIN in scheme**
Pensionable service under the Act (completed months)		
Estimated annual pension under the Act (Ksh)		
Estimated monthly pension under the Act (Ksh)		
Estimated benefit payable by the scheme (Ksh)		
Estimated total retirement income per month (Ksh)		

PART E — ASSUMPTIONS	
Annual pensionable emoluments used (Ksh)	
Assumed retirement date	
Other assumptions	

Signature	**Full name**	**Designation / capacity**	**Date**
	Director of Pensions		

CONFIRMATION OF ELECTION AND NOTICE OF TRANSFER OF ACCRUED BENEFITS

To: The Director of Pensions, National Treasury (copy to the scheme administrator)

NOTES ON COMPLETING THIS FORM

1. Part A is completed by the judge after receiving the statement in Form JRB 4. Tick one option only.

2. If you confirm the transfer, the scheme will transfer the full value of your accrued benefits to the Consolidated Fund. Once the transfer is made it cannot be reversed, and no part of the benefits will be paid to you in cash.

3. If you elect to retain, the benefits stay in the scheme and the period they cover will not count as pensionable service under the Act.

4. Part B is completed by the scheme administrator once the transfer has been made, and a copy is sent to the judge.

PART A — CONFIRMATION BY JUDGE	
Name of judge	
Personal / P/F number	
Name of scheme and membership number	
Reference of Form JRB 4 received	

Having considered the statement in Form JRB 4, I elect as follows:

☐ I CONFIRM the transfer of all my accrued benefits in the scheme to the Consolidated Fund. I understand that the transfer is irrevocable once made.

☐ I elect to RETAIN my accrued benefits in the scheme, and understand that the period covered will not count as pensionable service under the Act.

Signature	**Full name**	**Designation / capacity**	**Date**
	Judge		

PART B — NOTICE OF TRANSFER BY SCHEME ADMINISTRATOR	
Transfer value (Ksh)	
Date of transfer	
Period of service to which the transfer relates (from – to)	

Payment reference			
Signature	**Full name**	**Designation / capacity**	**Date**
	Scheme administrator		

FOR OFFICIAL USE ONLY

Transfer received in Consolidated Fund on .....

Service record updated by .....

Date .....

NOTICE OF PENSION PAYABLE ON RETIREMENT AT THE MANDATORY RETIREMENT AGE

NOTES ON COMPLETING THIS FORM

1. This notice is issued by the National Treasury. Please check every entry. If you believe any entry is wrong, write to the Director of Pensions within thirty days, giving reasons and supporting documents.

2. Pensionable emoluments are basic salary and house allowance. Pensionable service is counted in completed months, including prior public service that qualifies under section 7 of the Act.

3. Annual pension = completed months ÷ 480 × annual pensionable emoluments (section 10). Where you have elected to commute (Form JRB 12), the lump sum is twenty times the annual amount commuted, and the remaining pension is paid monthly in arrears (sections 11 and 12).

4. You may appeal against any decision on your benefits to the Appeals Tribunal under section 70 of the Act.

To: ..... (name of judge)

PURSUANT to regulation 8(2) of the Judges' Retirement Benefits Regulations, 2026 and section 10 of the Act, you are notified of the following:

PART A — SERVICE AND EMOLUMENTS	
Personal / P/F number and pension file number	
Date of retirement	
Pensionable service (years and months)	
Completed months of pensionable service (N)	
Annual pensionable emoluments at the date of leaving office (PE) (Ksh)	

PART B — PENSION	
Full annual pension (N ÷ 480 × PE) (Ksh)	
Portion commuted (if any) (%)	
Commuted lump sum (20 × annual amount commuted) (Ksh)	

Reduced annual pension after commutation (Ksh)	
Monthly pension payable (Ksh)	
Date from which pension is payable	
Account into which pension will be paid	

Signature	**Full name**	**Designation / capacity**	**Date**
	Director of Pensions		

NOTICE OF PENSION PAYABLE ON EARLY RETIREMENT AFTER ATTAINING SIXTY-FIVE YEARS

NOTES ON COMPLETING THIS FORM

1. This notice is issued by the National Treasury. Please check every entry. If you believe any entry is wrong, write to the Director of Pensions within thirty days, giving reasons and supporting documents.

2. Pensionable emoluments are basic salary and house allowance. Pensionable service is counted in completed months, including prior public service that qualifies under section 7 of the Act.

3. Annual pension = completed months ÷ 480 × annual pensionable emoluments (section 10). Where you have elected to commute (Form JRB 12), the lump sum is twenty times the annual amount commuted, and the remaining pension is paid monthly in arrears (sections 11 and 12).

4. You may appeal against any decision on your benefits to the Appeals Tribunal under section 70 of the Act.

To: ..... (name of judge)

PURSUANT to regulation 9(2) of the Judges' Retirement Benefits Regulations, 2026 and section 10 of the Act, you are notified of the following:

PART A — SERVICE AND EMOLUMENTS	
Personal / P/F number and pension file number	
Intended date of retirement	
Pensionable service (years and months)	
Completed months of pensionable service (N)	
Annual pensionable emoluments at the date of leaving office (PE) (Ksh)	

PART B — PENSION	
Full annual pension (N ÷ 480 × PE) (Ksh)	
Portion commuted (if any) (%)	
Commuted lump sum (20 × annual amount commuted) (Ksh)	

Reduced annual pension after commutation (Ksh)	
Monthly pension payable (Ksh)	
Date from which pension is payable	
Account into which pension will be paid	

Signature	**Full name**	**Designation / capacity**	**Date**
	Director of Pensions		

NOTICE OF PENSION PAYABLE ON LEAVING OFFICE BEFORE ATTAINING SIXTY-FIVE YEARS

NOTES ON COMPLETING THIS FORM

1. This notice is issued by the National Treasury. Please check every entry. If you believe any entry is wrong, write to the Director of Pensions within thirty days, giving reasons and supporting documents.

2. Pensionable emoluments are basic salary and house allowance. Pensionable service is counted in completed months, including prior public service that qualifies under section 7 of the Act.

3. Annual pension = completed months ÷ 480 × annual pensionable emoluments (section 10). Where you have elected to commute (Form JRB 12), the lump sum is twenty times the annual amount commuted, and the remaining pension is paid monthly in arrears (sections 11 and 12).

4. A judge who leaves office before 65 with at least ten years' service may draw the pension only from the date the judge attains 65 (section 10(3)). The date is stated in Part B.

5. A judge with less than ten years' service who leaves office before 65 is not entitled to a pension under section 10.

6. You may appeal against any decision on your benefits to the Appeals Tribunal under section 70 of the Act.

To: ..... (name of judge)

PURSUANT to regulation 10(2) of the Judges' Retirement Benefits Regulations, 2026 and section 10 of the Act, you are notified of the following:

PART A — SERVICE AND EMOLUMENTS	
Personal / P/F number and pension file number	
Intended date of leaving office	
Date judge attains sixty-five years	
Pensionable service (years and months)	
Completed months of pensionable service (N)	
Annual pensionable emoluments at the date of leaving office (PE) (Ksh)	

PART B — PENSION	
Full annual pension (N ÷ 480 × PE) (Ksh)	

Portion commuted (if any) (%)	
Commuted lump sum (20 × annual amount commuted) (Ksh)	
Reduced annual pension after commutation (Ksh)	
Monthly pension payable (Ksh)	
Date from which pension is payable	
Account into which pension will be paid	

Signature	**Full name**	**Designation / capacity**	**Date**
	Director of Pensions		

NOTICE OF PENSION PAYABLE TO A JUDGE REMOVED FROM OFFICE ON ACCOUNT OF INCAPACITY

NOTES ON COMPLETING THIS FORM

1. This notice is issued by the National Treasury. Please check every entry. If you believe any entry is wrong, write to the Director of Pensions within thirty days, giving reasons and supporting documents.

2. Pensionable emoluments are basic salary and house allowance. Pensionable service is counted in completed months, including prior public service that qualifies under section 7 of the Act.

3. Annual pension = completed months ÷ 480 × annual pensionable emoluments (section 10). Where you have elected to commute (Form JRB 12), the lump sum is twenty times the annual amount commuted, and the remaining pension is paid monthly in arrears (sections 11 and 12).

4. Under section 17(2) the pension may not be less than fifty per cent of the pension the judge would have received had the judge retired at the retirement age. Part A shows both amounts; the higher is payable.

5. The pension is payable from the date of removal, whatever the judge's age (section 17(3)).

6. Where the judge is unable to act, this notice is also sent to the spouse or the person lawfully acting for the judge.

7. You may appeal against any decision on your benefits to the Appeals Tribunal under section 70 of the Act.

To: ..... (name of judge)

PURSUANT to regulation 11(2) of the Judges' Retirement Benefits Regulations, 2026 and section 17 of the Act, you are notified of the following:

PART A — SERVICE AND EMOLUMENTS	
Personal / P/F number and pension file number	
Date of removal from office	
Accrued annual pension at date of removal (Ksh)	
Minimum pension under section 17(2) (Ksh)	
Pensionable service (years and months)	
Completed months of pensionable service (N)	
Annual pensionable emoluments at the date of leaving office (PE) (Ksh)	

PART B — PENSION	
Full annual pension (N ÷ 480 × PE) (Ksh)	
Portion commuted (if any) (%)	
Commuted lump sum (20 × annual amount commuted) (Ksh)	
Reduced annual pension after commutation (Ksh)	
Monthly pension payable (Ksh)	
Date from which pension is payable	
Account into which pension will be paid	

Signature	**Full name**	**Designation / capacity**	**Date**
	Director of Pensions		

NOTIFICATION OF REMOVAL OF A JUDGE FROM OFFICE ON ACCOUNT OF INCAPACITY

To: The Director of Pensions, National Treasury, P.O. Box 30007-00100, NAIROBI

NOTES ON COMPLETING THIS FORM

1. This form is completed by the Chief Registrar within seven days of the removal of a judge from office under Article 168(1)(a) of the Constitution on the ground of inability to perform the functions of office arising from mental or physical incapacity.

2. Attach the Gazette notice of removal and the report or relevant extract of the tribunal's findings.

3. Where the judge is unable to deal with pension matters, give the particulars of the spouse or of the person lawfully acting for the judge in Part C.

PART A — PARTICULARS OF JUDGE	
Full name (as in Gazette notice)	
Personal / P/F number	
National ID or passport number	
KRA PIN	
Court (Supreme Court, Court of Appeal, High Court, Employment and Labour Relations Court, Environment and Land Court)	
Date of appointment as judge	
Date of birth	

PART B — REMOVAL	
Date of removal	
Gazette notice number and date	
Reference of tribunal report	

PART C — PERSON TO BE CONTACTED

Full name	
Capacity (spouse, attorney, guardian or manager appointed by court)	
Telephone, e-mail and address	

I notify the National Treasury of the removal of the above judge from office.

Signature	**Full name**	**Designation / capacity**	**Date**
	Chief Registrar		

FOR OFFICIAL USE ONLY

Received on .....

Pension file number .....

CONFIRMATION OF SPOUSE AND CHILDREN OF A JUDGE REMOVED FROM OFFICE ON ACCOUNT OF INCAPACITY

To: The Director of Pensions, National Treasury

NOTES ON COMPLETING THIS FORM

1. This form is completed by the Chief Registrar, in consultation with the judge or, where the judge is unable to act, with the spouse or person lawfully acting for the judge.

2. It confirms or updates the particulars last given by the judge in Form JRB 2. Attach a copy of the latest Form JRB 2 and the documents supporting any change.

3. State in Part A with whom the particulars were confirmed.

PART A — PARTICULARS	
Name of judge	
Personal / P/F number	
Date of removal	
Particulars confirmed with (judge / spouse / person acting for the judge — name)	

PART B — SPOUSE OR SPOUSES

Full name	**ID / passport no.**	**Date and type of marriage**	**Changed since last Form JRB 2? (Yes/No)**

PART C — CHILDREN

Full name	**Date of birth**	**Status (under 18 / in full-time education / incapacitated)**	**Changed? (Yes/No)**

Signature	Full name	Designation / capacity	Date
	Chief Registrar		

OPTION TO COMMUTE PART OF PENSION

To: The Chief Registrar of the Judiciary, for onward transmission to the Director of Pensions, National Treasury

NOTES ON COMPLETING THIS FORM

1. Under section 11 of the Act you may commute up to one quarter of your annual pension. You may choose any proportion up to that limit, or none.

2. The lump sum paid is twenty times the annual amount commuted. For example, if your annual pension is Ksh 4,000,000 and you commute one quarter (Ksh 1,000,000), you receive Ksh 20,000,000 and a reduced annual pension of Ksh 3,000,000.

3. Lodge this form before the date you leave office so that the lump sum can be paid with your first pension.

4. The option is final and irrevocable once exercised (section 11(2)). Consider seeking financial advice before signing.

PART A — PARTICULARS OF JUDGE	
Full name (as in Gazette notice)	
Personal / P/F number	
National ID or passport number	
KRA PIN	
Court (Supreme Court, Court of Appeal, High Court, Employment and Labour Relations Court, Environment and Land Court)	
Date of appointment as judge	
Expected date of leaving office	

PART B — OPTION

I, the judge named in Part A, elect under section 11 of the Judges' Retirement Benefits Act, 2026 to commute:

☐ one quarter (25%) of my annual pension

☐ ..... per cent of my annual pension (not exceeding 25%)

I understand that this option is final and irrevocable, and that my pension will be reduced accordingly for life.

Signature	Full name	Designation / capacity	Date
	Judge		

PART C — TRANSMISSION BY CHIEF REGISTRAR	
Date received	
Date forwarded to National Treasury	
Signature and stamp	

FOR OFFICIAL USE ONLY

Received by Pensions Department on .....

Commuted sum computed by .....

Notified to judge on Form .....

CLAIM FOR DEATH GRATUITY ON THE DEATH OF A JUDGE BEFORE ATTAINING QUALIFYING SERVICE

To: The Director of Pensions, National Treasury (through the Chief Registrar of the Judiciary)

NOTES ON COMPLETING THIS FORM

1. Each surviving spouse must complete a separate form. Where there is more than one spouse, the benefit is shared equally (section 19).

2. This gratuity is payable where the judge died before completing ten years' qualifying service. It equals one month's pensionable emoluments for each year of service (section 15(1)).

3. Attach: certified copy of the death certificate or burial permit; your national ID or passport; your KRA PIN; your marriage certificate or, for an unregistered customary or Islamic marriage, a statutory declaration with supporting evidence; and a bank letter or cancelled cheque for the account in Part D.

4. The Chief Registrar will assist you to complete and lodge this form. Incomplete forms delay payment.

5. A false statement made to obtain a benefit may lead to prosecution and recovery of any amount paid.

PART A — PARTICULARS OF DECEASED JUDGE	
Full name of deceased judge	
Personal / P/F number	
National ID number	
Court in which the judge last served	
Date of appointment as judge	
Date of retirement (if retired)	
Date of death	
Place of death	
Death certificate or burial permit number	

PART B — PARTICULARS OF CLAIMANT	
Full name of claimant	
National ID or passport number	

KRA PIN	
Relationship to deceased	
Date and type of marriage (civil, Christian, Islamic, Hindu or customary)	
Marriage certificate number (if registered)	
Postal and physical address	
Telephone and e-mail	

PART C — OTHER SURVIVING SPOUSES KNOWN TO THE CLAIMANT		
Full name	**Telephone / address**	**Date and type of marriage**

PART D — PAYMENT DETAILS	
Bank name and branch	
Account name	
Account number	

PART E — DECLARATION

I declare that I am the surviving spouse of the deceased judge named in Part A, that the information in this form is true and complete, and I claim the benefit payable under section 15 of the Judges' Retirement Benefits Act, 2026.

Signature	**Full name**	**Designation / capacity**	**Date**
	Claimant		
	Witness (commissioner for oaths where the marriage is not registered)		

FOR OFFICIAL USE ONLY

Received through Chief Registrar on .....

Marriage verified by .....

Amount computed (Ksh) .....

Approved by .....

CLAIM FOR SPOUSE'S AND CHILDREN'S PENSION ON THE DEATH OF A JUDGE BEFORE RETIREMENT

To: The Director of Pensions, National Treasury (through the Chief Registrar of the Judiciary)

NOTES ON COMPLETING THIS FORM

1. Each surviving spouse must complete a separate form. Where there is more than one spouse, the benefit is shared equally (section 19).

2. The spouse's pension is one half of the pension the judge was entitled to, and is paid for five years after the death (section 18).

3. A children's pension is also payable, through the surviving spouse, for eligible children (section 20). List them in Part C2. It continues while a child remains eligible.

4. Attach: certified copy of the death certificate or burial permit; your national ID or passport; your KRA PIN; your marriage certificate or, for an unregistered customary or Islamic marriage, a statutory declaration with supporting evidence; and a bank letter or cancelled cheque for the account in Part D.

5. The Chief Registrar will assist you to complete and lodge this form. Incomplete forms delay payment.

6. A false statement made to obtain a benefit may lead to prosecution and recovery of any amount paid.

PART A — PARTICULARS OF DECEASED JUDGE	
Full name of deceased judge	
Personal / P/F number	
National ID number	
Court in which the judge last served	
Date of appointment as judge	
Date of retirement (if retired)	
Date of death	
Place of death	
Death certificate or burial permit number	

PART B — PARTICULARS OF CLAIMANT	
Full name of claimant	

National ID or passport number	
KRA PIN	
Relationship to deceased	
Date and type of marriage (civil, Christian, Islamic, Hindu or customary)	
Marriage certificate number (if registered)	
Postal and physical address	
Telephone and e-mail	

PART C — OTHER SURVIVING SPOUSES KNOWN TO THE CLAIMANT		
Full name	**Telephone / address**	**Date and type of marriage**

PART C2 — ELIGIBLE CHILDREN OF THE DECEASED				
Full name	**Date of birth**	**Birth / adoption cert. no.**	**Status (under 18 / in full-time education / incapacitated)**	**Living with**

PART D — PAYMENT DETAILS	
Bank name and branch	
Account name	
Account number	

PART E — DECLARATION

I declare that I am the surviving spouse of the deceased judge named in Part A, that the information in this form is true and complete, and I claim the benefit payable under sections 18(1) and 20(1) of the Judges' Retirement Benefits Act, 2026.

Signature	Full name	Designation / capacity	Date
	Claimant		
	Witness (commissioner for oaths where the marriage is not registered)		

FOR OFFICIAL USE ONLY

Received through Chief Registrar on .....

Marriage verified by .....

Amount computed (Ksh) .....

Approved by .....

CLAIM FOR SPOUSE'S AND CHILDREN'S PENSION ON THE DEATH OF A RETIRED JUDGE

To: The Director of Pensions, National Treasury (through the Chief Registrar of the Judiciary)

NOTES ON COMPLETING THIS FORM

1. Each surviving spouse must complete a separate form. Where there is more than one spouse, the benefit is shared equally (section 19).

2. The spouse's pension is one half of the pension payable to the retired judge, and is paid for five years after the death (section 18).

3. No spouse's pension is payable where the marriage took place after the judge retired (section 18(2)), and no children's pension is payable for children of that marriage.

4. List eligible children in Part C2 for the children's pension under section 20.

5. Attach: certified copy of the death certificate or burial permit; your national ID or passport; your KRA PIN; your marriage certificate or, for an unregistered customary or Islamic marriage, a statutory declaration with supporting evidence; and a bank letter or cancelled cheque for the account in Part D.

6. The Chief Registrar will assist you to complete and lodge this form. Incomplete forms delay payment.

7. A false statement made to obtain a benefit may lead to prosecution and recovery of any amount paid.

PART A — PARTICULARS OF DECEASED JUDGE	
Full name of deceased judge	
Personal / P/F number	
National ID number	
Court in which the judge last served	
Date of appointment as judge	
Date of retirement (if retired)	
Date of death	
Place of death	
Death certificate or burial permit number	

PART B — PARTICULARS OF CLAIMANT

Full name of claimant	
National ID or passport number	
KRA PIN	
Relationship to deceased	
Date and type of marriage (civil, Christian, Islamic, Hindu or customary)	
Marriage certificate number (if registered)	
Postal and physical address	
Telephone and e-mail	

PART C — OTHER SURVIVING SPOUSES KNOWN TO THE CLAIMANT		
Full name	**Telephone / address**	**Date and type of marriage**

PART C2 — ELIGIBLE CHILDREN OF THE DECEASED				
Full name	**Date of birth**	**Birth / adoption cert. no.**	**Status (under 18 / in full-time education / incapacitated)**	**Living with**

PART D — PAYMENT DETAILS	
Bank name and branch	
Account name	
Account number	

PART E — DECLARATION

I declare that I am the surviving spouse of the deceased judge named in Part A, that the information in this form is true and complete, and I claim the benefit payable under sections 18(2) and 20(3) of the Judges' Retirement Benefits Act, 2026.

Signature	Full name	Designation / capacity	Date
	Claimant		
	Witness (commissioner for oaths where the marriage is not registered)		

FOR OFFICIAL USE ONLY

Received through Chief Registrar on .....

Marriage verified by .....

Amount computed (Ksh) .....

Approved by .....

FORM JRB 15

(r. 14(3))

NOTICE OF PENSION PAYABLE TO THE SPOUSE(S) AND CHILDREN OF A JUDGE WHO DIED BEFORE RETIREMENT

NOTES ON COMPLETING THIS FORM

1. This notice is issued by the National Treasury to each surviving spouse and, where relevant, to the person receiving children's pension.

2. The spouse's pension is payable for five years from the day after the death (section 18(3)). The children's pension continues while at least one child remains eligible, and is recalculated when a child ceases to be eligible.

3. Payment continues only on receipt of an annual life certificate and, for a child aged 18 to 25, a certificate of full-time enrolment.

4. If you believe any entry is wrong, write to the Director of Pensions within thirty days. You may appeal to the Appeals Tribunal under section 70 of the Act.

To: ..... (name(s) of surviving spouse(s))

PURSUANT to section 18(1) of the Act and regulation 14(3) of the Judges' Retirement Benefits Regulations, 2026, you are notified of the following:

PART A — DECEASED JUDGE	
Name of deceased judge	
Pension file number	
Date of death	
Annual pension on which survivors' benefits are based (Ksh)	

PART B — SPOUSE'S PENSION

Name of spouse	**Share**	**Annual pension (Ksh)**	**Monthly (Ksh)**	**Payable from**	**Payable until**

PART C — CHILDREN'S PENSION				
Number of eligible children	**Applicable percentage**	**Annual pension (Ksh)**	**Paid to**	**Payable from**

Signature	Full name	Designation / capacity	Date
	Director of Pensions		

NOTICE OF PENSION PAYABLE TO THE SPOUSE(S) AND CHILDREN OF A DECEASED RETIRED JUDGE

NOTES ON COMPLETING THIS FORM

1. This notice is issued by the National Treasury to each surviving spouse and, where relevant, to the person receiving children's pension.

2. The spouse's pension is payable for five years from the day after the death (section 18(3)). The children's pension continues while at least one child remains eligible, and is recalculated when a child ceases to be eligible.

3. Payment continues only on receipt of an annual life certificate and, for a child aged 18 to 25, a certificate of full-time enrolment.

4. If you believe any entry is wrong, write to the Director of Pensions within thirty days. You may appeal to the Appeals Tribunal under section 70 of the Act.

To: ..... (name(s) of surviving spouse(s))

PURSUANT to section 18(2) of the Act and regulation 15(3) of the Judges' Retirement Benefits Regulations, 2026, you are notified of the following:

PART A — DECEASED JUDGE	
Name of deceased judge	
Pension file number	
Date of death	
Annual pension on which survivors' benefits are based (Ksh)	

PART B — SPOUSE'S PENSION

Name of spouse	**Share**	**Annual pension (Ksh)**	**Monthly (Ksh)**	**Payable from**	**Payable until**

PART C — CHILDREN'S PENSION				
Number of eligible children	**Applicable percentage**	**Annual pension (Ksh)**	**Paid to**	**Payable from**

Signature	Full name	Designation / capacity	Date
	Director of Pensions		

MEMBER'S PARTICULARS AND NOMINATION OF DEPENDANTS — JUDGES' RETIREMENT BENEFITS FUND

To: The Board of Trustees, Judges' Retirement Benefits Fund, through the Fund Administrator

NOTES ON COMPLETING THIS FORM

1. This form is completed by every judge appointed on or after 11th March, 2026 (a member of the Fund). Submit it within thirty days of appointment and whenever your dependants change.

2. Under section 47(4) of the Act, the particulars you give are treated as your nomination. On your death, the benefits are paid to the persons named here (section 48(1)). If you name no one, the Board decides who your dependants are.

3. A "dependant" is a spouse, a child, or a parent who was wholly or substantially dependent on you (section 2).

4. Show the percentage each person is to receive. The percentages must add up to 100.

5. For a beneficiary under 18, name a guardian or trustee in Part C to receive payment on the child's behalf.

6. Benefits payable on your death do not form part of your estate (section 52) and are not distributed under your will.

7. A new form replaces all earlier nominations. Keep a copy.

☐ First nomination

☐ Change of nomination (replaces all earlier forms)

PART A — PARTICULARS OF MEMBER	
Personal pension number	
Full name (as in Gazette notice)	
Personal / P/F number	
National ID or passport number	
KRA PIN	
Court (Supreme Court, Court of Appeal, High Court, Employment and Labour Relations Court, Environment and Land Court)	
Date of appointment as judge	
Date of birth	
Telephone and e-mail	

PART B — DEPENDANTS NOMINATED					
Full name	**Relationship**	**Date of birth**	**ID / birth cert. no.**	**Telephone / address**	**Share (%)**

TOTAL must equal 100%

PART C — GUARDIAN OR TRUSTEE FOR MINOR DEPENDANTS			
Name of minor	**Name of guardian / trustee**	**Relationship to minor**	**ID no. and telephone**

PART D — DECLARATION

I declare that the information given is true and complete, and I nominate the persons named in Part B to receive the benefits payable on my death in the proportions shown.

Signature	Full name	Designation / capacity	Date
	Member		
	Witness (not a nominated dependant)		

FOR OFFICIAL USE ONLY

Received by Administrator on .....

Acknowledged to member on .....

Recorded by .....

ELECTION BY A MEMBER APPOINTED CHIEF JUSTICE OR DEPUTY CHIEF JUSTICE

To: The Board of Trustees, Judges' Retirement Benefits Fund, through the Fund Administrator

NOTES ON COMPLETING THIS FORM

1. On your appointment as Chief Justice or Deputy Chief Justice, you and the Government stop contributing to the Fund (section 54(1)).

2. You may either receive the balance in your retirement savings account (section 54(2)) or retain it in the Fund (section 54(3)). Tick one option.

3. If you choose to receive the balance, complete Part C so that it can be paid. Payment may have tax consequences.

4. Lodge this form within sixty days of your appointment.

PART A — PARTICULARS OF MEMBER	
Full name	
Personal pension number	
National ID number	
Office to which appointed (Chief Justice / Deputy Chief Justice)	
Date of appointment	
Telephone and e-mail	

PART B — ELECTION

☐ I elect to RECEIVE the balance in my retirement savings account under section 54(2) of the Act.

☐ I elect to RETAIN the balance in my retirement savings account in the Fund under section 54(3) of the Act.

PART C — PAYMENT DETAILS (only if receiving the balance)	
Bank name and branch	
Account name	
Account number	

KRA PIN	

Signature	**Full name**	**Designation / capacity**	**Date**
	Member		

FOR OFFICIAL USE ONLY

Received by Administrator on .....

Balance as at date of appointment (Ksh) .....

Action taken and date .....

CLAIM FOR CHILDREN'S PENSION AND ANNUAL CERTIFICATE OF ELIGIBILITY

To: The Director of Pensions, National Treasury

NOTES ON COMPLETING THIS FORM

1. Use this form (a) to claim a children's pension where there is no surviving spouse entitled to a pension or the spouse has died (section 21); and (b) every year, by 31st March, to confirm that each child remains eligible.
2. The form is completed by the child's guardian or, for a child aged 18 or over, by the child.
3. For a child aged 18 to 25, Part C must be completed by the institution where the child is studying full-time.
4. For a child who is permanently incapable of earning a living, attach a medical certificate.

☐ New claim

☐ Annual certificate of eligibility

PART A — DECEASED JUDGE	
Name of deceased judge	
Pension file number	
Date of death	

PART B — CHILDREN AND PERSON COMPLETING THE FORM

Full name of child	**Date of birth**	**Status**	**Name of guardian / payee**	**Payee ID no.**

PART C — CERTIFICATE OF FULL-TIME ENROLMENT (children aged 18–25)	
Name of institution	
Course and year of study	

Expected completion date	
Signature, name and stamp of registrar	

PART D — PAYMENT DETAILS	
Bank name and branch	
Account name	
Account number	

Signature	**Full name**	**Designation / capacity**	**Date**
	Guardian / child		

FOR OFFICIAL USE ONLY

Received on .....

Eligibility confirmed by .....

Made on the ....., 2026.

JOHN MBADI NG'ONGO,
Cabinet Secretary for the National Treasury.