



REPUBLIC OF KENYA

THE NATIONAL TREASURY & PLANNING

FINANCIAL SECTOR SUPPORT PROJECT

NATIONAL COMPETITIVE BIDDING

SUPPLY, INSTALLATION & COMMISSIONING OF AN UPGRADE OF THE RISK-BASED SUPERVISION & ERP SYSTEM AT THE RETIREMENT BENEFITS AUTHORITY

TENDER NO. FSSP/PIU/RBA/NCB/08/2018-19

Credit No. 5627-KE

Project ID No: P151816

1. This Invitation for Bids (IFB) follows the General Procurement Notice (GPN) for this project that appeared in UNDB online on 29th February 2016.
2. The Government of Kenya has received a credit from the International Development Association] towards the cost of Financial Sector Support Project, and it intends to apply part of the proceeds of this credit to payments under the agreement(s) resulting from this IFB: *Supply, Installation & Commissioning of an Upgrade of the Risk-Based Supervision & ERP System at the Retirement Benefits Authority.*
3. The National Treasury (the Client), through its Project Implementation Unit (PIU) serves as the implementing agency for the project and now invites sealed bids from eligible Bidders for *Supply, Installation, Implementation, Training, commissioning and Technical Support of Information Systems to Support an Upgrade of the Risk-Based Supervision System & ERP System at the Retirement Benefits Authority*: The information system(s) are required to support:
 - i. Risk-based supervisions and document Management (risk analysis and management of schemes, service providers (administrators, Fund Managers, custodians and Trustee electronic filing of returns, document management and workflow Management) *and*
 - ii. Back-office Management ERP (financial management, HR and procurement) with Customer relationship management System (CRM).
4. Bidding will be conducted using the National Competitive Bidding (NCB) procedures specified in the World Bank's Guidelines: Procurement under IBRD Loans and IDA Credits, edition of *January 2011* and revised in *July 2014* and is open to all Bidders eligible as defined in these Guidelines, that meet the following minimum qualification criteria
 - In the last five years, successfully implemented risk-based supervision and an integrated back office management ERP and Customer Relationship Management systems in at least 3 reputable organizations preferably in the Financial Sector. The firm is required to provide testimonials of assignments similar in size and scope.
 - Must be at least a Microsoft Silver Partner
 - Company must be in existence for the last 5 years
 - Sound financial position demonstrated by audited financial statements for the last three years;

- Technical capacity of the team in implementing risk based supervision systems, Enterprise Resource Planning and CRM systems. Provide CVs of the team.
5. Interested eligible Bidders may obtain further information from *The National Treasury, Project Implementation Unit* and inspect the bidding documents at the address given below from *0900 hrs to 1600 hrs*. A pre-bid meeting which potential bidders may attend will be held on **Tuesday 20th November 2018**
 6. A complete set of bidding documents in *English* may be purchased by interested Bidders on submission of a written application to the address below and upon payment of a nonrefundable fee of **Kenya Shillings One Thousand**. The method of payment will be *banker's cheque payable to the Project Manager, Financial Sector Support Project or cash payable at the Cash Office situated on 7th Floor, Anniversary Towers; North Tower*. The document will be will be collected from the address provided below or sent electronically. For the convenience of Bidders an unofficial electronic copy of the Bidding Documents may be downloaded from www.rba.go.ke or www.treasury.go.ke/tenders.html. Prior purchase of the bidding document is required for submitting clarification questions on the bidding documents and receiving answers and of addenda to the bidding documents.
 7. Bids must be delivered to the address below at or before **Friday 14th December 2018 at 12.00 pm**. **Bids need to be secured by a Bid Security. The amount of Bid Security required is KES 950,000 or an equivalent amount in a freely convertible currency from a reputable bank only**. Late bids will be rejected. Bids will be opened in the presence of Bidders' representatives who choose to attend at the address below at **12.00pm, Friday 14th December 2018**.
 8. The attention of prospective Bidders is drawn to (i) the fact that they will be required to certify in their bids that all software is either covered by a valid license or was produced by the Bidder and (ii) that violations are considered fraud, which can result in ineligibility to be awarded World Bank-financed contracts.
 9. The addresses referred to above are:

Postal Address:

Project Implementation Unit
 Attention: Procurement Specialist
 P.O Box 21190 –00100
 Nairobi, Kenya.

Telephone No: +254-20-2210271/4

Physical Address:

Project Implementation Unit
 Attention: Procurement Specialist
 7th Floor, Anniversary Towers, North Tower.
 Building No.19 Monrovia Street/University Way
 Nairobi, Kenya.

| E-mail: procurement.fssp@piu.go.ke

PROCUREMENT SPECIALIST
FOR: PRINCIPAL SECRETARY/NATIONAL TREASURY