



REPUBLIC OF KENYA
THE NATIONAL TREASURY

Telegraphic Address: 22921
Finance - Nairobi
FAX NO. 310833
Telephone: +254 2252299
Website: www.treasury.go.ke
When Replying Please Quote
Ref: ZZ/MOF 307/02 "R"

THE NATIONAL TREASURY
P O BOX 30007 – 00100
NAIROBI

29th December, 2017

TO ALL BIDDERS

**RE: PROVISION OF ONSITE SUPPORT AND IMPROVEMENT OF IFMIS
APPLICATION - ORACLE E-BUSINESS SUITE FINANCIAL, PURCHASING AND
BUDGETING: TENDER NO. TNT/018/2017-2018: ADDENDUM I**

The National Treasury has issued the following addendum to the tender for Provision of onsite support and improvement of IFMIS application - oracle e-business suite financial, purchasing and budgeting following a pre – bid meeting held on Thursday 21st December, 2017 on 5th floor IFMIS boardroom.

S/No	Reference Section in the RFP	Clarification	Comments by National Treasury
1.	General	What is EBS version	R12
2.	General	What is the accounting method you use (Cash bases, Accrual)	Cash bases
3.	GL	How many ledger do you have(Primary/Secondary)	48 ledgers; One National Govt and fourty-seven county Govts
4.	Page 25: Account payable module which has facilitated automation of approval hierarchy in the system	Could you please explain what the approval in the payables that you use	Position Hierarchy
5.	PO	What is the approval that you use in the purchasing (position	Position Hierarchy

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		hierarchy, supervisor hierarchy)	
6.	Page 24: The budget system was standalone with its own different Chart of Accounts	What is the structure of COA in ledger and budgeting? How does it map	The structure of COA is the same in both ledger and Budgeting
7.	PO	How do you define the items that you use in the procurement	Defined in the master items. Each item has a unique code
8.	I-Supplier	Do you use same server to publish I-supplier over the internet or it is hosted on same server?	Hosted in the same server
9.	Budget	How many budget do you have? What type of accounts do you plan by Hyperion	Three; recurrent and development and revenue
10.	Page 10: Customized Cash Management Solution	Could you please explain the functionality of this module	It's a cash plan, exchequer requisition and bank reconciliation
11.	Page 28: Old chart of account	What does it mean?	The chart of account before standardization
12.	General	How many customized objects (Reports, forms, workflow, alert ...) do you have?	Several
13.	GL	How many currencies do you use?	One; Kenya shillings
14.	GL/Hyperion	Do you use any	No

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		consolidation method?	
15.	SOA	How many integration end points? What the method do you use?	Expected to be 15 in total; but others need to be developed as need arises
16.	Page 41: Any other integration	What does it mean?	Others integration that will arise during the support period
17.	<p>Page 17: Evaluation and comparison of Tenders(Technical Evaluation)</p> <p>2.24.3 Award Criteria: Bidder who has scored 80% and above in the detailed technical evaluation and has the lowest bid price</p>	What is the technical and financial split and what method will be used for the evaluation of the bid?	<p>Technical support: 80% min mark</p> <p>Financial: lowest quote of the technically qualified</p>
18.	<p>Page 27: Re-implementation and Support of Bi solution Objectives</p> <p>The National Treasury aims to re-implement the business intelligence solution to achieve the following objectives:</p> <p>Automation of extract, transform and load the business data processes</p>	From which system will the data be extracted from? Are there other system other than the ERP EBS that need to be considered?	ERP and Hyperion Budgeting and Planning
19.	<p>Page 27, 28: Oracle Business intelligence application</p> <p>The Following modules will be re-implemented</p>	Is the consultant required to lead Business Process Reengineering prior to Re-implementation of	No but will be incorporated when a change is required

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	<p>and supported after go-live</p> <ol style="list-style-type: none"> 1. Oracle Procurement and Spend Analytics fusion edition 2. Oracle Financial Analytics 3. Oracle Business Intelligence Foundation Suite 4. Oracle Data Integrator for business intelligence 5. Oracle Data Visualization 	<p>the Modules?</p>	
20	<p>Page 28 :Support of Oracle Hyperion planning & Budgeting, E- Suite Software and SOA</p> <p>The support shall be provided onsite at the National Treasury and shall comprise of the following key activities, among others;</p> <p>i). Support of Primary and Disaster Recovery Sites for various instance, Test and Development and Training instance.</p>	<p>Does this mean support of entire site and other related infrastructure or support of the oracle instance at the Disaster Recovery Site?</p> <p>If the support is for the entire site, kindly provide details of the DR site, infrastructure in place and application running</p>	<p>All the instances to be support are all replicated in the primary and DR data centres. The support is on two data centres</p> <p>The infrastructure concerned is Sun Microsystems M9000 and M8. All support products run on this environment</p>

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		from the site	
21.	Page 28: v). Disaster Recovery simulations to be undertaken twice a year with IFMIS Team & Infrastructure Support Contractor	Is there a Disaster Recovery Plan in place to guide the simulations and the types of simulations? Is the consultant expected to create separate plans for the simulation?	Yes
22.	Page 28 viii). Support and further enhancement of the various integrations and interfaces	Clarify to what extent these integrations have been done. Are they working? What type of integration exist and what is the support status for each	Ten integrations are complete and working They are web services for these integrations Being supported
23.	Page 28 x). Support of SOA, enhancing of existing integration and any new integrations that may be required		
24.	Page 29: Deliverables: The contracted bidder will be expected to provide the following deliverables i). The support provider will be responsible for	What is the current availability of the IFMIS Application? If the availability is currently less than 99.9% what are the underlying issues/challenges with the IFMIS system	Approximately 99.5% Current support issues

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	ensuring that the IFMIS application are available for up to 99%	preventing attaining of 99.9%	
25.	<p>Page 29</p> <p>Deliverables:</p> <p>The contracted bidder will be expected to provide the following deliverables</p> <p>ii) Monthly, Quarterly and Yearly Support Performance reports on IFMIS support, the reports should include key issues logged, status of resolutions and action plan to resolve outstanding issues</p>	<p>Is there a help desk system in place for raising and logging issues at the Treasury? If a system exists, who is providing it? Is the consultant expected to provide a help desk?</p>	<p>Help desk is out of this scope</p>
26.	<p>Page 29,30: Other information</p> <p>v). The contractor should use or enhance existing support policy and systems.</p>	<p>Please indicate the existing support policies</p>	<p>This is asking for a proposed SLA</p>
27.	<p>Page 30:</p> <p>vii) A approximately 200 customized reports and 25 customized oracle forms excluding once for cash management</p>	<p>Are these the number of customized reports and forms the consultant is expected to deliver? Within the 3 years?</p>	<p>To support these customizations and building new ones as per user requests</p>
28.	<p>Page 30: Oracle BI App Re-implementation and</p>	<p>Please indicate ALL the external system</p>	<p>ALL the system to be considered in the linkage are under IFMIS; EBiz,</p>

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	<p>Support General Requirements</p> <p>i). Proposed should include the architectural design for the various BI components, clearing showing how the different components, tools and data models will be integrated, across the data integration, analysis and delivery layers</p>	<p>that should be linked. Have information requirements between the systems been documented?</p>	<p>Procurement and Hyperion Budgeting</p>
29.	<p>Page 30</p> <p>vii). The proposed solution should have Pre-built dashboard and reports for various domains such as financial and procurement & spend</p>	<p>Is the consultant free to propose a new solution or the consultant will re-implement the existing solution?</p>	<p>It's expected the existing solution is to be re-implemented</p>
30.	<p>Page 31: Oracle BI App Re-implementation and Support Technical Requirements;</p> <p>iv). The ability to link with external system (Oracle Financials, Supply chain management Data Management System, etc)</p>	<p>Please indicate all the external systems that should be linked. Have information requirements between systems been documented.</p>	<p>ALL the system to be considered in the linkage are under IFMIS; EBiz, Procurement and Hyperion Budgeting</p>
31.	<p>Page 36: Duties & Obligations of the</p>	<p>Clarify the legacy</p>	<p>Legacy Systems:</p>

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	<p>Contractor and the National Treasury</p> <p>Oracle EBS Technical Consultant</p> <p>iv). Support the National Treasury users in Oracle ADI for formatting and transferring districts data from legacy system (ledger system) into Oracle E- Business Suite implemented modules</p>	<p>system in place</p>	<ul style="list-style-type: none"> - Ledger management system - Upload of procurement plans
32.	<p>Page 36: Duties & Obligations of the Contractor and the National Treasury</p> <p>Oracle EBS Technical Consultant</p> <p>i). Develop automatic tape backup policy and procedure, documented and ensure its implementation.</p> <p>ii). Testing the tape backup on a quarterly basis to ensure that it can be restored and validate/ print the results</p>	<p>Clarify if the Tape Backup is the preferred mode of backup. Can the consultant propose other backup solutions e.g. online Replication to the Treasury?</p>	<p>Tape Backup is the main but consultant can advise on various alternatives</p>
33.	<p>Page 37:</p> <p>xvi). Installation, Configurations and</p>	<p>Clarify that Treasury will provide the required tools</p>	<p>The tools are available and they will be ready for use to the successful bidder</p>

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	support of any Oracle software tools required to monitor the performance of the database and the application as requested e.g. Oracle Enterprise Manager, Oracle Tuning Packs		
34.	Page 41 Note: Details integration documentation will be provided after signing the support contract. The support scope for above integrations is limited to IFMIS Modules and SOA and Core Data products	Kindly share detailed documentation of the integrations. This is important as it shall assist us in estimating the required level of effort in maintaining the interface	The documentation will be provided to the successful bidder This is not the measure of efforts needed because they are already built
35.	Page 51: Adequacy of the Proposed Team Structure Sun Microstems hardware and sun solaris 10 operating system expert –(at least two) <ul style="list-style-type: none"> • Degree or a Diploma in IT • 3 consecutive years’ experience in related field • Certification on Sun Microsystems hardware M9000or M7 	Is this expertise required for the BI implementation only? In other words, are the Sun systems supporting the BI Solution only or the Oracle Application as well? Is the consultant also required to provide support on hardware?	The system administration is a role cutting through all the implemented solutions. Oracle Applications included Not really, but will be able help your application experts in various deployment in the our environment

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36.	<p>Page 15: 2.14.1</p> <p>The No of copies of the Tender to be completed and returned shall be One(1) original and three (3) Copies</p> <p>Financial Proposal- Original and two copies</p>	Clarify the No. of copies to be submitted	One (1) Original and three (3) Copies for both Technical and Financial Proposal.
	<p>Page 16:</p> <p>2.16.1 Tender shall be submitted to</p> <p>The Head supply Chain Management services</p> <p>Time : 10.00 am Local time</p>	Clarify the location	Tender to be deposited in the tender box provided at the Treasury Building 6 th floor or Head of Supply Chain Office room no. 619 on 6 th floor Treasury Building
	<p>General</p> <p>Support base centralized</p>	Is the support base centralized at the National Treasury?	Yes
	Capacity Building	<ul style="list-style-type: none"> • Is capacity building to be costed in the submission of financial proposals • Who will cater for the accommodation cost if the training is carried out side Nairobi? 	<p>This should be shown on the financial proposals</p> <p>Most of the activities will be carried centrally and out of Nairobi assignment will be done by IFMIS officers</p> <p>There be at least 10 officers to be trained per each solution</p>

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		<ul style="list-style-type: none"> Kindly provide the number of core staffs to be trained 	
	Cover page : Tender closing Date: 9 th January 2018	Is it possible to get a submission extension in view of the breaks in December to enable teams put together responsive bids? Request for extension of the opening date	Tender extended to Friday 19th January, 2018 at 10.00 a.m.

The other terms and conditions remain the same.

**HEAD, SUPPLY CHAIN MANAGEMENT SERVICES
FOR: PRINCIPAL SECRETARY**