



**REPUBLIC OF KENYA
THE NATIONAL TREASURY**

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Ref: ZZ/MOF 307/02 "R"

THE NATIONAL TREASURY

P O BOX 30007 – 00100

NAIROBI

15th December, 2017

TO ALL BIDDERS

RE: CONSULTANCY SERVICES FOR PROVISION OF THE NATIONAL ASSETS & LIABILITY MANAGEMENT IN PUBLIC SECTOR TO UNBUNDLE ITS MANDATE: TENDER NO. TNT/016/2017-2018 ADDENDUM I

The National Treasury has issued the following addendum to the tender for consultancy services for provision of the national assets & liability management in public sector to unbundle its mandate.

No.	Clarification/Information Required	Comments by National Treasury
1.	<p>Phase 1 – Development of the strategic plan for National Assets and Liabilities Management Department</p> <p>Will the consultant be required to develop job description and specifications for the proposed resources for this department?</p>	<p>The Consultant will be required review and update the existing Job descriptions and specifications for the proposed resources for the Department and identify possible gaps (with recommendations) based on unbundled mandate of the Department.</p>
2.	<p>Phase 3: technical support to the department in asset identification, initial value allocation (cost based) and development of a national government assets register</p> <p>We noted that the consultant will be required to provide technical support to the Department. From our experience, such an exercise entails a countrywide coverage and will imply that the Consultant deploy technical resources across the National Government entities (Ministries, Departments and Agencies) as well as all the 47 Counties. Please clarify whether this is the same</p>	<p>The Consultant will provide technical assistance to the National Asset and Liability Management Department at the National Treasury level. The scope of the assignment is as defined in the bid document section 2.2.3. Page 39 and the consultant, will deploy adequate resources to execute the assignment through on-the-job and formal workshops to key stakeholders, including MDA's, State Corporations, Semi-Autonomous and County Governments.</p>

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	understanding you have regarding the mode of the technical assistance.	
3.	Please clarify whether all the state corporations: Semi Autonomous Government Agencies (SAGAs); Committees; Boards; Tribunals (CBTs) etc are part of the scope of this assignment, especially phase 3	The explanation in No. 2 applies to this question.
4.	Confirm all the categories of Public sector entities that are part of the scope of this assignment, especially for phase 3. For instance, are Commissions, Research institutions, Universities and other similar institutions part of the scope?	The explanation in No. 2 applies to this question.
5.	Will the establishment of the initial asset value be based on acquisition cost or valuation cost? From our experience with the various Governments, the supporting documentation for original cost is normally unavailable.	The National Treasury will request MDAs and State Corporations to provide necessary information required to determine asset value when required.
6.	The Consultant will be expected to rely on any available documentation from the Government entities at National and County levels especially during identification and valuation of assets. We wanted to clarify the extent to which the consultant be held accountable for information obtained from the entities involved in the exercise given that it is the civil servants in the various entities that are envisaged to undertake the work with the technical guidance of the Consultant	The National Treasury will ensure MDA's and State Corporations remit credible information / documentations in line with the policy and framework developed by the Consultant
7.	Will the Consultant be required to develop and deploy information technology solution to support the fixed assets register and its linkage to IFMIS?	The Consultant will be expected to advice on the best possible information technology solution to support the asset register and its linkage to IFMIS.
8.	Please confirm whether the assignment includes the 47 county governments, state corporations and other government	The explanation in No. 2 applies to this question.

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	agencies	
9.	The nature of assets to be covered under the consultancy	The Consultant will be expected as part of unbundling the department mandate to advice on classes of assets that will be included in the development of National Government assets register based on international best practice, as stipulated in the Terms of Reference.
10.	The nature of liabilities covered under the consultancy	The Consultant will be expected as part of unbundling the department mandate to advice on the nature of the liabilities to be covered in accordance with international best practice in other jurisdictions.
11.	Are the liabilities specific to the assets?	The explanations in no. 9 above applies to this question
12.	The scope of technical support to county government with respect to developing their own assets register – section 4.3 of the Terms of Reference on technical deliverables page 43	Technical support to County Governments will be undertaken during the rollout of the policy, guidelines, tools and clarifications of the issues through workshops and visits to the County Governments.
13.	We are kindly requesting for an extension of two weeks from the submission date to enable adequately address the terms of reference	Tender extended to close / open on Thursday 21 st December, 2017 at 10.00 a.m.
14.	Pre- bid meeting	Pre - bid meeting to take place on. Monday 18th December, 2017 at 2.30 p.m. at 5th floor AGD Board room.

The other terms and conditions remain the same.

**HEAD, SUPPLY CHAIN MANAGEMENT SERVICES
FOR: PRINCIPAL SECRETARY / NATIONAL TREASURY**