



Side Event Application Form

Second High-Level Meeting of the Global Partnership for Effective Development Co-operation

Nairobi, 30 November – 1 December 2016

To be submitted by 30th July 2016 to hlm2sidevents@gmail.com

Contact Information

Country / Organisation / Institution / Company (*if this is a joint proposal, please specify all parties involved*):

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Contact person(s):

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E-mail:

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Telephone Number:

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Event Information

Side Event Name:

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Topic(s) to be discussed (*see list of suggested topics*):

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Short description (*a full description can be sent in an attachment*):

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Objectives:

-

Expected outcomes or deliverables (principles, commitments, actions, initiatives, monitoring, incentives, etc.):

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Names of key participants/panelists/guest speakers:

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Expected attendees (*list stakeholders expected to attend and approximate numbers*):

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Expected duration of the side event session (*one hour time-slots available*):

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Additional Comments

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Before submitting your proposal, please confirm that you have full funding to cover the cost of your event (a room with a maximum sitting capacity of 100 participants, screen and a projector will be provided by the host Government).

Please feel free to submit with this application any additional supporting material you feel necessary to hlm2sidevents@gmail.com



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